

COMMISSION MEETING MINUTES
November 15, 2016

The Board of Davis County Commissioners met on November 15, 2016 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner Jim Smith – Chair Pro-tem, Commissioner P. Bret Millburn, Clerk/Auditor Curtis Koch, Chief Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Janet Hanson. Commissioner John Petroff, Jr. – Chair, was excused.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10 AM on Tuesday, November 15, 2016.**

OPENING:

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:

- RFP opening - Davis County Fair Rodeo Stock Contractor
- RFP opening – Davis County Conference Center Controls Upgrade

BUSINESS/ACTION:

Chris Sanford, Davis County Library Director, presenting:

Agreement with ChiliFresh Enterprises, Inc. – database to give access to online review of Library materials (payable)

Tony Zambrana, Davis County Grants Auditor, presenting:

Subgrantee agreement with Safe Harbor Shelter & Crisis Center – Community Development Block Grant (CDBG) funding for equipment purchase and operating expenses for the case management of the shelter (payable)

Subgrantee agreement with The Road Home – Community Development Block Grant (CDBG) funding for operating expenses at the Community Shelter to benefit former residents of Davis County who are now homeless (payable)

Dave Hansen, Davis County Legacy Event Center Director, presenting:

Summary list of rental agreements for the Legacy Events Center (receivable)

Brad Stone, Davis Park Golf Course Professional, presenting:

Agreement with Davis Park Café – food and banquet services at Davis Park Golf Course (receivable)

Neal Geddes, Davis County Chief Deputy County Attorney, presenting:

Agreement with Thomson Reuters – Westlaw subscription for online services for legal research (payable)

BOARD OF EQUALIZATION:

Request approval of the Property Tax Register

CONSENT ITEMS:

Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Pledge of Allegiance

Dax Teuscher, Davis County Purchasing Manager, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Commissioner Petroff was excused. He is out of town attending a conference.

RFP opening Fair Rodeo Stock Contractor

Dave Hansen, Davis County Legacy Events Center Director, indicated that a couple of years ago they switched the sanctioning body for the rodeo during the fair from PRCA (Professional Rodeo Cowboy Association) to RMPRA (Rocky Mountain Professional Rodeo Association). Expenses have been reduced, ticket sales increased, more local rodeo participants, full “classes” (more than 1 bull rider competes). They are bidding out the stock contractor again, in good faith, to get the best value for the County.

Curtis Koch, Davis County Clerk/Auditor, opened and read the following bid:

Project: Davis County Fair Rodeo Stock Contractor
November 15, 2016

	BIDDER	AMOUNT
1.	Broken Heart Rodeo	\$17,000.00 for 2017 Same price for 2018 & 2019 if agreement is extended to those future years

The bid will be reviewed and a recommendation will be brought to a future meeting.

RFP opening –
Conference
Center Controls
Upgrade

Mack McDonald, Davis County Facilities Director, indicated the RFP opening is for the Davis County Conference Center Controls Upgrade. This project was approved and budgeted for 2016. He explained that the Conference Center’s HVAC is not controlled by a centralized system (computer). The original system (2004) stopped working several years ago. During various repair work, controls were taken off the system which were to override the complete system. This project is to get the Allerton System back in place. It upgrades their system so they can control it and read it through a centralized system as well as replacing parts that were removed. This will get them back on track in order to see what is going on with their heating and air, as well as to control the comfort zones/levels throughout the various conference areas rather than having to send in an employee to manually make adjustments. They will be able to make changes through the computer system.

Curtis Koch, Davis County Clerk/Auditor, read the following bids:

Project: Davis County Conference Center Controls Upgrade RFP
November 15, 2016

	BIDDER	AMOUNT
1.	ACES	\$90,635.00 \$5,000.00 - Optional commissioning price
2.	Automated Mechanical	\$115,307.00 \$9,375.00 –optional upgraded controllers \$500.00 – optional quarterly maintenance

The bids will be reviewed for the scope of work and for the best value to the County. A recommendation will be brought to a future meeting.

Agreement
#2016-444
ChiliFresh Ent.
Online reviews of
Library materials

Chris Sanford, Davis County Library Director, presented agreement #2016-444 with ChiliFresh Enterprises, Inc. for a license to their database to provide patrons access to online reviews of Library materials. They will have editorial control of the reviews. They can also utilize cover art to use on the Library’s website. Period of contract is November 24, 2016 through November 24, 2017. Payable amount is \$2,040.00.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Subgrantee
agreement
#2016-445
Safe Harbor
Shelter & Crisis
Center – CDBG
funding

Tony Zambrana, Davis County Grants Auditor, presented the following:
Subgrantee agreement #2016-445 with Safe Harbor Shelter & Crisis Center to receive Community Development Block Grant (CDBG) funding for equipment purchases (4 refrigerators, 4 stoves, 1 dishwasher and 1 security camera) and operating expenses for the case management of the shelter. Period of contract is July 1, 2016 through December 31, 2017. Payable amount is \$25,000.00.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Subgrantee
agreement
#2016-446

Subgrantee agreement #2016-446 with The Road Home to receive Community Development Block

The Road Home CDBG funding	<p>Grant (CDBG) funding for operating expenses at the Community Shelter, located in Salt Lake City, to benefit former residents of Davis County who are now homeless. Period of contract is July 1, 2016 through December 31, 2017. Payable amount is \$10,000.00.</p> <p>Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Summary List #2016-447 LEC rentals	<p>Dave Hansen, Davis County Legacy Events Center Director, presented summary list #2016-447 of low dollar rental agreements (12) for the Legacy Events Center. Contract dates vary. All are receivables.</p> <p>Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2016-448 Davis Park Café	<p>Brad Stone, Davis Park Golf Course Professional, presented agreement #2016-448 with Davis Park Café (Rhonda Moss) to provide food and banquet services at Davis Park Golf Course. Period of contract is December 31, 2016 through December 31, 2017. Receivable amount is \$12,600.00.</p> <p>Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Agreement #2016-449 Thomson Reuters subscription to Westlaw for online legal research	<p>Neal Geddes, Davis County Chief Deputy County Attorney, presented agreement #2016-449 with Thomson Reuters for a subscription to Westlaw for online legal research services. Period of contract is 3 years. Payable amount is \$1,674.89/monthly.</p> <p>Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
BOE	<p>Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.</p>
Property Tax Register approved	<p>Curtis Koch, Davis County Clerk/Auditor, presented the Property Tax Register which reflected:</p> <ul style="list-style-type: none">• 3 veteran abatements• 4 tax exempt purchase for abatement• 1 MIDA abatement• 50 stipulations - value agreed upon• 15 denied due to no evidence• 4 hearings: 3 denied and 1 approved• 12 late abatements for 2016• 1 correction for value <p>Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p> <p>Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.</p>
Check registers approved	<p>Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Millburn. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.</p> <p>No commissioner comments.</p> <p>No public comments.</p> <p>Meeting adjourned.</p>

Clerk/Auditor

Chair

